Hurricane Evacuation Allowances and Entitlements

Eligibility: All military, DoD civilians, and their dependents of sponsors who are ordered to evacuate by the 6 AMW Commander are entitled to reimbursement for actual travel performed (see the Joint Travel Regulation at: http://www.defensetravel.dod.mil/Docs/perdiem/JTR.pdf). Following an official evacuation order, reimbursement for actual travel performed is paid to:

1. All Service Members (Army, Navy, Marine, Coast Guard, and Air Force) and DoD Civil Service Employees.

2. Service Member’s Dependents that are registered in DEERS.
   - Member’s spouse
   - Dependent children under 21 years-old
   - Children over 21 years-old that are full-time students or incapable of self-support
   - Parents who are over 51% dependent on the service member for support

3. Civil Service Employee Dependents
   - Employee’s spouse (if not receiving similar allowances from the government)
   - Unmarried children under 21 years-old or unmarried children incapable of self-support

Travel Advances: The Government Travel Card (GTC) is the legal means for personnel to fund all travel expenses. Travel advances are only authorized to a member who is listed on their Commander’s or Director’s travel advance exception memorandum, stating the member is not qualified for a Government Travel Card. In addition, if member is deployed/TDY, dependent(s) is authorized to request a travel advance. Upon issuance of an official evacuation order, the 6 CPTS will process travel advances based on the exception memorandum and to individuals not possessing a GTC.

Travel Reimbursements: Will include mileage expenses for one round trip to Safe Haven (NTE evacuation radius specified on the evacuation order), meals and incidental expenses (M&IE), and lodging not to exceed 100% of the locality rate per the JTR. Any expense exceeding the reimbursable amount authorized is the responsibility of the individual who incurs the expense. SAVE YOUR RECEIPTS for filing vouchers! Non-reimbursable expenses include, but are not limited to, pet related expenses, home preparation, automobile repair/maintenance, ATM fees, and lodging while staying with friends or family. Note: Lost Receipt forms will not be accepted.

Final Settlement Vouchers: Final vouchers are filed with 6 CPTS upon return to MacDill AFB for all military, DoD Civilians, and dependents assigned to MacDill AFB. 6 CPTS will conduct mass briefings upon termination of the evacuation order. Details for these briefings will be disseminated as available to all members/dependents.

Military/Dependent Entitlements

Military members must be on orders to receive entitlements
- No entitlements are given for members (or their dependents) in leave status

Entitlements:
- Transportation – One round trip TDY mileage (Current TDY rate) to/from approved areas
- Lodging Rate – Based on commercial quarters within designated areas (receipts required) JTR 0602
  - “Nearest” available accommodation” may include government installation
- Meals and Incidents JTR 0602
  - Dependents 12 yrs. and older
    o Day 1-30 =100%
    o Day 31-180 = 60%
  - Under 12 years of age
    o Day 1-30 = 50%
    o Day 31-180 = 30%

*Only applicable to dependents that chose to evacuate. Military member must evacuate if ordered to do so
Civilian/Dependent Entitlements

Civilians are authorized travel, lodging, and M&IE if order to evacuate by 6 AMW/CC JTR 0601
- No allowances are provided for telework status
- If local authorities order evacuation prior to 6 AMW/CC, no entitlements are authorized

Entitlements:
- Transportation – One round trip TDY mileage (Current TDY rate) to/from approved areas
- Local Travel – Not authorized
- Lodging Rate – Based on commercial quarters within designated areas (receipts required) JTR 0602
  - “Nearest” available accommodation” may include government installation
- Meals and Incidents JTR 0602
  - Dependents 12 yrs. and older
    - Day 1-30 = 100%
    - Day 31-180 = 60%
  - Under 12 years of age
    - Day 1-30 = 50%
    - Day 31-180 = 30%

*Only applicable to civilians/dependents that choose to evacuate

*No lodging reimbursement is allowed for staying with friends and relatives JTR 0602
*Departure and return day per diem is paid at 75%
* Visit: https://www.defensetravel.dod.mil/site/perdiem.cfm to find the PerDiem rate for your evacuation location

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