



**MACDILL AFB HONORS & CEREMONIES**  
 2410 Florida Keys Ave. Bldg 307, MacDill AFB, FL 33621  
 COMM: (813) 828-5190 FAX: (813) 828-8507  
 EMAIL: honorguard-2@us.af.mil



**MILITARY OFFICIAL FUNCTIONS COLORS REQUEST FORM**

*(Please write legibly and provide all information)*

**\*\* Off Base Honor Guard requests cannot be supported due to limited manning. Exception: Funeral services with approval through the Honor Guard.**

1. Requesting Company Name: \_\_\_\_\_

2. Point of Contact Name: \_\_\_\_\_

3. Company Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

4. Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

5. Location Name: \_\_\_\_\_

6. Location Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

7. Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

8. Colors Request Type (Circle all that apply):

Choose One: Post & Go or Present & Go      Flag Fold Ceremony      Memorial Service      Parade

9. Event Name: \_\_\_\_\_

10. Date of Ceremony: \_\_\_\_\_ Time of Ceremony: \_\_\_\_\_

11. Additional Information: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

**Notes:**

-Please call to follow up with the Honor Guard after request approval.  
 -Military Funeral Honors is our primary mission and takes precedence above all other requests. We recommend arranging alternate plans for your ceremony in the event we are unable to support your request. Scheduled events may be canceled due to mission requirements.

**FOR HONOR GUARD USE ONLY**

Confirmed by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Confirmed with: \_\_\_\_\_