

## 6th Contracting Squadron Guide to FY14 Purchases

As we finish another month in 2014 it is important to remember that our fiscal year started 1 October 2013. Near the halfway point it is crucial to plan for upcoming requirements and coordinate those requirements through the 6th Contracting Squadron as early as possible. Our mission is to purchase contracting requirements for the 6 AMW, 927 ARW, and our mission partners as needed to accomplish their mission. Contracting works for you and we will do our best to acquire the items you request. However by law there are certain regulations that Contracting Officers must abide by when making purchases. Therefore sole source and brand name justifications should only be used on a very limited basis. Please keep that in mind when prioritizing requirements for fiscal year 2014.

GPC holders can make purchases up to \$3,000 for commodities, \$2,500 for services, and \$2,000 for construction projects. Certain circumstances will allow for up to a \$25,000 purchase, please discuss this potential option with the GPC program coordinator. To allow 6 CONS to process your contracting requirement in a timely manner please start planning your requirements now and avoid the mad dash scramble July through September.

For FY14 requirements, coordination with 6 CONS is absolutely critical before the following dates:

**\*April 1:**

All Construction projects regardless of cost  
Services over \$2,000,000

**June 3:**

Services between \$150,000 and \$2,000,000  
Commodities/Supplies (Including GSA) over \$2,000,000

**July 1:**

Service recurring rentals and Preventive Maintenance Agreements (PMA)  
Commodities/Supplies (including GSA) \$150,000 to \$2,000,000

**August 1:**

One time services up to \$150,000

**August 15:**

Commodities/Supplies (including GSA) up to \$150,000

\*As a result of the Defense Enterprise Accounting and Management System (DEAMS) migration on 1 June 14 we ask that units not submit their unfunded/planning documents in the legacy system. However, please contact your contract administrator or one of our POCs listed below to advise of your FY 15 intentions.

**Fiscal year 2014 close-out for ALL base activities supported by 6 CONS will be 26 September 2014. The last day we will take purchase requests is 20 September 2014, with the exception of verified emergencies.**

Questions may be directed to the appropriate Contracting Squadron Points of Contact:

- Mr. Edward "Jerry" Simmons, 828-4783, : Specialized Flight, SCENTCOM/USSOCOM/JCSE/SOCCENT
- Mr. Douglas Willard, 828-7454: Performance Management Flight, Civil Engineers and Avon Park
- Mr. Calvin Daniels, 828-4784: Base Support Flight, 6th AMW units and other tenant units
- Ms. Melissa Biggar, 828-3110: Government Purchase Card Program, GPC holders
- Mr. James "Kirk" Krempasky, 828-7482: Closeout Monitor, general inquiries